

HIGH SCHOOL GRADING PROCEDURES

40% ⇒ from grades on daily assignments (Homework, classwork, lab activities, etc)

You will be responsible for completing all work assigned during any one 6-weeks period. You will be notified as to long term assignment due dates. **Work will be due the next day unless otherwise stated.** Journals will be graded at least twice every 6 weeks. **There will be a minimum of 6 assignments per 6 weeks in this category.**

60% ⇒ from Formative & Summative Assessments

Summative assessments are defined as unit or concept tests. Students will be informed of each summative assessment **at least 1 class period prior to the** assessment being given. If a student is absent the day of the assessment, the student is responsible for planning to make up the assessment upon their return. A maximum of 2 days will be allowed in which to make up the assessment. **Formative assessments** are defined as quizzes, exit tickets or other checks for understanding of material. **There will be a minimum of 4 assessments grades per grading period.**

Retest/Corrections Opportunity: (Applies to both JH & HS)

***Students will be given the opportunity to retake a test. Before the student is allowed to retake a test, they must attend at least one tutorial session with me to go over the test and why they missed the questions before retesting. The retest will then be scheduled.

JUNIOR HIGH GRADING PROCEDURES

50% ⇒ from grades on daily assignments (Homework, classwork, lab activities, etc)

You will be responsible for completing all work assigned during any one 6-weeks period. You will be notified as to long term assignment due dates. **Work will be due the next day unless otherwise stated.** Journals will be graded at least twice every 6 weeks. **There will be a minimum of 6 assignments per 6 weeks in this category.**

50% ⇒ from Formative & Summative Assessments

Summative assessments are defined as unit or concept tests. Students will be informed of each summative assessment **at least 1 class period prior to the** assessment being given. If a student is absent the day of the assessment, the student is responsible for planning to make up the assessment upon their return. A maximum of 2 days will be allowed in which to make up the assessment. **Formative assessments** are defined as quizzes, exit tickets or other checks for understanding of material. **There will be a minimum of 4 assessments grades per grading period.**

(***) **PLEASE NOTE:** If you are participating in an extra curricular activity during school hours, your work must be turned in **BEFORE** you leave. This includes all assignments which have been assigned before the day of the school activity and are due the day you will be gone. (ex. Stock shows, basketball tournaments, football trips, etc.)

CLASSROOM GUIDELINES

1. BE RESPECTFUL:

Be quiet and attentive when the teacher (or any other instructional person) is speaking. If a student has the floor for a question or demonstration, be quiet and attentive. You are responsible for leaving a clean workspace for the next class. You will be held responsible for the welfare of all Bronte ISD materials issued for your use in this class.

2. BE ON TIME:

Be in your seat and ready to work by the time the tardy bell rings. Bronte ISD's policy for tardies will be enforced.

***Remember "To be early is to be on time, to be on time is to be late"

3. BE PREPARED:

Bring **all materials** that are required for this class. Once class starts, you will not be allowed to leave the room for forgotten materials. Be ready to turn in all assignments when asked to do so.

ALL WORK WILL BE PERFORMED WITH PENCIL OR LEAD-FILLED INSTRUMENTS. NO EXCEPTIONS

4. BE RESPONSIBLE:

You are responsible for getting missed assignments due to any situation which caused an absence from my class. Per Bronte ISD's policy, if absence is due to illness or family situations beyond your control, you will be allowed **one extra day for each day missed** to turn in makeup work.

If absence is due to an extracurricular activity during school hours, any assignment that is due must be turned in **before you leave**. It is your responsibility to check on any assignments issued during your absence once you return to class.

5. REMAIN SEATED UNTIL I DISMISS THE CLASS.

The bell does not dismiss class---**I DISMISS THE CLASS**. I will let you know when it is time to start putting materials away.

6. NO FOOD OR DRINKS IN THE CLASSROOM.

There will be **no food**, **no gum**, **no drinks** allowed in the classroom. I will allow transparent water bottles and **ONLY** water. No additional flavorings.

7. NO BACKPACKS IN THE CLASSROOM.

Backpacks create an **increase** in safety hazards. Please leave all backpacks in your assigned lockers.

CONSEQUENCES OF MISCONDUCT

1st Offense: Warning

2nd Offense: Parent/Guardian contact and lunch detention

3rd Offense: Office Referral with documentation of steps 1-2.

Conference: _____

Cheating Policy:

Cheating will not be tolerated ... period. A student that is caught cheating, in any form or fashion, and the other student off whom he/she is cheating will both receive "zeros" on the assignment and their parents will be notified (as in accordance with Bronte ISD policy). Plagiarism is cheating and will be handled as such.

Forms of contact:

Here are a few ways I can be contacted:

Email: heather.middleton@bronteisd.net

Phone: 325-473-2511

LABORATORY/ACTIVITY POLICY

1. Grades are based on participation and work done.
2. Partners will be assigned until otherwise notified.
3. Replace all equipment to their original place or points will be deducted.
4. Every student will take a lab quiz.
5. Lab grade falls in the 40% for daily.
6. All students will turn in own work unless otherwise stated.
7. Labs may not always be conducted in the lab area.
8. Students will be instructed when to go and return from the lab area.

EXTRA CREDIT POLICY

1. Extra credit will NOT be accepted the last week of a 6-weeks.
2. Extra credit can replace one daily grade.
3. Extra credit will be graded like any other assignment.
4. Extra credit will only be counted if it will help the grade, not to hurt it.

MRS. MIDDLETON'S CLASSROOM SUPPLY LIST

3-Ring Binder---This will be used to hold on-going assignments and notebook paper.

2 100-page Composition Book--- This will be used for ALL Notes as well as Engage/Laboratory/Research activities.

Notebook Paper---This will be used for class work/homework assignments.

******NO SPIRAL PAPER FOR TURNING IN ASSIGNMENTS******

Pencils/Lead Instruments--- ALL WORK WILL BE PREFORMED WITH PENCIL OR LEAD FILLED INSTRUMENTS. NO EXCEPTIONS!!!!

Highlighters---Any color(s) that is pleasing to the student.

Glue sticks--- 4 - 5 to be left in the classroom.

Map Colors (Optional) ---Students may want to have a set of their own to use.

1 Box of Kleenex (Optional)

Red Pen (Optional) ---This will be used for students grading assignments when applicable.