

Study Skills

How to Read a Textbook



- Scan by reading subtitles, words in bold and italic print, summaries, charts, and review questions.
- Read with a purpose.
- Review by scanning the material to check your comprehension.

Take Good Notes



- Be an active listener.
- Take good notes to help you pay attention.
- Recognize important information.
- Take notes that are easy to read.
- Go over your notes daily.
- Get copies of notes if you are absent.