

# GRADING PROCEDURES

## 1. 10% = Classwork/Homework

Students will be assigned work that is appropriate for each topic covered. Students will be given time in class to do most of the work, but the rest will need to be finished outside of class. There will also be times when students will be expected to have access to the internet in which to do research or watch a video that will be pertinent to the next day's studies.

**\*\*\*I will not be returning graded homework assignments. It has become evident in the past that your student may be asked to "share" their graded assignment when another student has been absent. This is not fair to your student who has done the work and received a grade for it. My policy this year will be that once homework has been graded, I will share it with your student in class so that I may answer any questions that they may have, but then I will be picking it back up. I believe this to be a fair solution for all.**

## 2. 30% = Quizzes/Journaling

Quizzes will be given to check student understanding and to prepare students for the final summative assessment over each concept taught. Students will also be keeping a journal of information which will be **graded at the end of each 6 weeks.**

## 3. 60% = Summative Assessments/Projects

**Summative assessments** are defined as unit or concept tests. Students will be informed of each summative assessment well in advance-**generally 2-3 class periods-** before the assessment is given. If a student is absent the day of the assessment, the student is responsible for making arrangements to make up the assessment upon their return. A maximum of 2 days will be allowed in which to make up the assessment. **There will be a minimum of 2 assessments grades per grading period.**

**\*\*\*Students will be given the opportunity to retake a test for a MAXIMUM GRADE OF 75. Before the student will be allowed to retake a test, they must attend at least one tutorial session with me and then will have 2 days in which to schedule the retest. This must happen within a total of 3 days after the initial test is returned to the student.**

**A Project** is defined as a collaborative effort amongst a group of students. These projects will cover a collective of concepts and will span a longer period of time to accomplish. Students will be given a grading rubric and time line of due dates for each project. **There will be at least 1 project per semester.**

### Late Work Policy:

In the event that a student fails to have his/her homework ready when it is due, he/she will be given up to 2 additional days in which to turn in the assignment for a grade with the following deductions for lateness:

1 Day late: 10 point deduction

2 Days late: 20 point deduction

However, any assignment that is over 2 days late will receive a grade of "0".

### Cheating Policy:

Cheating will ***not*** be tolerated ... ***period.*** A student that is caught cheating, in any form or fashion, and the student whom he/she cheated with will both receive "zero" on the assignment and their parents/guardians will be notified. **Plagiarism** is considered cheating and will be handled as such.