

## **Civil Rights Policy and Procedures**

### **Civil Rights Policy**

Bronte ISD's Child Nutrition Program benefits are available and provided to all eligible individuals without discrimination on the basis of their race, color, national origin, sex, age, or disability. Students cannot be required to participate in the Child Nutrition programs.

### **Civil Right Complaints**

All Child Nutrition Program complaints, written or verbal, shall be accepted by the district Child Nutrition Program personnel and forwarded to the Food and Nutrition Division, Texas Department of Agriculture, 1700 North Congress Avenue, 10<sup>th</sup> Floor, Austin, Texas 78701.

Complaints may be filed with the USDA, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C., 20250-9410; fax (202)690-7442; email [program.intake@usda.gov](mailto:program.intake@usda.gov); or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. USDA is an equal opportunity provider and employer.

### **Complaint Forms**

All complaint forms will be documented and turned into the Food Service Director, who will contact the appropriate state and federal agencies.